

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, APRIL 3, 2025

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 6:52 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Norma Meyer, and Kristin Eaton. Clifford Marshall, Jr. was absent. A quorum was present.

Others present were: Corey Merritt, Melanie Merritt, Kevin Walker, Joey Hatfield, Jackie Todd, Adam Springsted, Nick Jackson, Dahlita Tracy, Paul Wood, Steve Dickey, Toni Montessi, Kendra Moore, Kimmie Mullen, Teddy Abbott, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Norma Meyer to approve the consent agenda (items a, b, and c). The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

- a) Approval of payment for invoice #5 to HUB Engineers for \$5,000.00 for engineering services for water system improvements.

Motion was made by Whitney Littlefield to approve payment of invoice #5 to HUB Engineers for \$5,000.00 for engineering services for water system improvements. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

7. Reports from:

- (a) Department heads.

Jackie Todd said the water loss this month was almost the same amount as the water that was sold.

- (b) Chairman.

No report.

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8. New business.

There was no new business to be discussed.

9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 6:56 p.m.

BRADAH LITTLEFIELD, CHAIRMAN

SHIRLEY HERRING, SECRETARY