

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, MAY 8, 2025

1. Call to order.

The meeting was called to order by Steve Dickey at 6:25 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Bradah Littlefield, Steve Dickey, Norma Meyer, and Kevin Walker. Kristin Easton was absent. A quorum was present. Steve Dickey and Kevin Walker were elected to the Board at the municipal election held on April 1, 2025. Steve Dickey and Kevin Walker had taken the oath of office and the loyalty oath before the Town meeting was called to order.

Others present were: Jackie Todd, Dee Jay McLemore, Kendra Moore, Kimmie Mullen, Tommy Mullen, Joey Hatfield, Gail Zarola, Tony Zarola, Whitney Littlefield, Tim Kelly, Teddy Abbott, and Shirley Herring.

3. Election of Chairman.

Norma Meyer nominated Steve Dickey. The nomination was seconded by Kevin Walker. Voted yes: Bradah Littlefield, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

4. Election of Vice-Chairman

Steve Dickey nominated Norma Meyer. The motion was seconded by Kevin Walker. Voted yes: Bradah Littlefield, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried,

5. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Norma Meyer to approve the consent agenda (items a, b, and c). The motion was seconded by Kevin Walker. Voted yes: Bradah Littlefield, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

8. Discussion and possible action concerning:

a) Approval of change order #1 from Jerry's Excavation, Inc. for the water transmission line project.

The Board members looked over this change order. This change order is to remove the Muskogee master meter located on Highway 16 from the south side of the road to the north side of the road.

Motion was made by Norma Meyer to approve change order #1 from Jerry's Excavation, Inc. for the water transmission line project. The motion was seconded by Norma Meyer. Voted yes: Bradah Littlefield, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

b) Approval of 2024-2025 budget amendment #2.

The Board members looked over this amendment. Motion was made by Norma Meyer to approve 2024-2025 budget amendment #2. The motion was seconded by Kevin Walker. Voted yes: Bradah Littlefield, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

c) Purchasing shirts for employees.

Motion was made by Steve Dickey to purchase two shirts for each employee. The motion was seconded by Norma Meyer. Voted yes: Bradah Littlefield, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

9. Reports from:

(a) Department heads.

Jackie Todd said the water loss this month was about two and a half million gallons. He said there was a break that lost about a million gallons of water in one day.

Jackie said the new water line on Highway 51B from Highway 69 to Porter is currently being installed.

(b) Chairman.

No report.

10. New business.

There was no new business to be discussed.

11. Adjournment.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Norma Meyer. Voted yes: Bradah Littlefield, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

Meeting adjourned at 6:34 p.m.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY

