

MINUTES OF THE REGULAR MEETING OF  
THE PORTER PUBLIC WORKS AUTHORITY  
HELD THURSDAY, NOVEMBER 6, 2025

1. Call to order.

The meeting was called to order by Steve Dickey at 7:20 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Norma Meyer, Steve Dickey, and Kevin Walker. During the Town meeting, Ryan Moore was appointed to fill the vacancy on the Board of Trustees, due to the death of Board member Bradah Littlefield. Ryan Moore took the oath of office and the loyalty oath in the Town meeting. Lucas Beaty was absent. A quorum was present.

Others present were: Jackie Todd, Dahlita Tracy, Paul Wood, Kendra Moore, Kimberly Mullen, Adam Springsted, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Norma Meyer to approve the consent agenda (items a, b, and c). The motion was seconded by Kevin Walker. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

(a) Ernest and Audrey Faulkner concerning their water bill.

Ernest and Audrey Faulkner were not present at the meeting. Chairman Steve Dickey said the Faulknors had a high water bill and wanted to use the insurance to cover part of the bill. He said the high bill was not due to a leak. He said a water hose was left on. Chairman Steve Dickey said since the Faulknors could not use the insurance, they wanted to know if they could pay this bill out in payments.

(b) Others from the audience.

There were no appearances or petitions from others in the audience.

6. Discussion and possible action concerning:

a) Approval of payment to HUB Engineers for invoice #10, in the amount of \$8,825.00 for Water Transmission Line Project to be paid from OWRB funding.

Motion was made by Norma Meyer to approve payment to HUB Engineers for invoice #10, in the amount of \$8,825.00 for Water Transmission Line Project to be paid from OWRB funding. The motion was seconded by Kevin Walker. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

b) Approval of Jerry's Excavation, Inc.'s application for payment #5, in the amount of \$151,609.68 for Water Transmission Line Project to be paid from OWRB funding.

Motion was made by Norma Meyer to approve Jerry's Excavation, Inc.'s application for payment #5, in the amount of \$151,609.68 for Water Transmission Line Project to be paid from OWRB funding. The motion was seconded by Kevin Walker. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

c) Approval of a one-time service benefit for employees.

No action was taken on this item. This item will be placed on the agenda for a special meeting to be held later this month.

d) Ernest and Audrey Faulkner's water bill.

Motion was made by Steve Dickey to let the Faulkners pay out their water bill according to the guidelines that were set up at the September meeting for late/past due water bills. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

7. Request for an Executive Session as authorized by O.S. Title 25 §307 (B) (1) concerning disciplining of employee Kimberly Mullen.

Motion was made by Steve Dickey to go into Executive Session. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried. The Board members went into Executive Session at 7:25 p.m. The Board members returned from Executive Session at 7:55 p.m. Motion was made by Steve Dickey to return to regular session. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

8. The members of the Board of Trustees will consider and take any action deemed appropriate by members of the Board of Trustees arising out of the discussion held in the foregoing executive session.

Motion was made by Steve Dickey to put Kimberly Mullen on 90 days probation. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

9. Reports from chairman and vice-chairman.

Chairman Steve Dickey asked Jackie Todd if he had anything to report. Jackie said the Water Transmission Line Project is almost completed. He said it will cost the Authority about \$4,000.00 to have the water line installed the rest of the way to the water tower. Jackie said a new clarifier has been installed at the sewer plant.

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10. New business.

There was no new business to be discussed.

11. Adjournment.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

Meeting adjourned at 7:59 p.m.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY