

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, FEBRUARY 6, 2025

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 6:36 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Kristin Eaton. Norma Meyer was absent. A quorum was present.

Others present were: Jackie Todd, Kendra Moore, Kimmie Mullen, Adam Springsted, Teddy Abbott, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c. The motion was seconded by Kriston Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Kristin Eaton. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

- a) Purchasing an air compressor.

Jackie Todd said the air compressor they currently have is old, and it is no longer working. The Board members looked over a picture and the price of a new compressor. The price was \$649.99 for a 60 gallon Dewalt electric air compressor.

Motion was made by Whitney Littlefield to purchase an air compressor. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Kristin Eaton. Voted no: None. Motion carried.

b) Approval of water, sewer, and garbage rates and tap fees.

The Board members looked over the rate schedule that was in the ordinance that was repealed. A few changes were made to this schedule, which included changing the Town and Rural minimum rate for 1,000 gallons to 0 gallons and changing the first step rate for the next 1,000 gallons to 1-1000 gallons of water, separating the residential and commercial rates, and changing the commercial rates (see attached schedule).

Motion was made by Bradah Littlefield to approve the attached rate schedule for water, sewer, and garbage rates and tap fees. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Kristin Eaton. Voted no: None. Motion carried.

c) Approval of payment for invoice #4 to HUB Engineers for \$9,000.00 for final design phase of transmission line project.

Motion was made by Whitney Littlefield to approve payment for invoice #4 to HUB Engineers for \$9,000.00 for final design phase of transmission line project. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Kristin Eaton. Voted no: None. Motion carried.

7. Reports from:

(a) Department heads.

No reports.

(b) Chairman.

No report.

8. New business.

There was no new business to be discussed.

9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 7:09 p.m.

BRADAH LITTLEFIELD, CHAIRMAN

SHIRLEY HERRING, SECRETARY