

MINUTES OF THE REGULAR MEETING  
OF THE TOWN OF PORTER HELD  
THURSDAY, MARCH 6, 2025

1. Call to order.

The meeting was called to order by Mayor Bradah Littlefield at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Kristin Eaton was absent. A quorum was present.

Others present were: Corey Merritt, Melanie Merritt, Bobby Call, Kevin Walker, Joey Hatfield, Sam Hendrix, Sharon Payne, Toni Montessi, Wayne Collins, Logan Faulconer, Jackie Todd, Adam Springsted, Kendra Moore, Kimmie Mullen, Teddy Abbott, and Shirley Herring.

3. Prayer.

The Board members and members of the audience observed a moment of silence.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meetings.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

- a. Melanie Merritt (Porter Lions Club) concerning Porter Peach Festival.

Melanie and Corey Merritt appeared before the Board. Melanie said the Lions Club is going to be building a new stage to replace the stage that they are currently using. Corey gave the Board members pictures of how the new stage will look. Melanie said the Lions Club will be taking donations for the stage and will be selling bricks for \$250.00 per brick. She said the donors' names will be inscribed on the bricks. Melanie said the Peach Festival will be held July 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup>.

- b. Melissa VanTuyl concerning purchasing (2) grave spaces in Section I of Greenwood cemetery.

Melissa VanTuyl was not present at the meeting at this time.

b. Others from the audience.

Bobby Call, owner of C&C Sanitation, the trash company that is currently picking up trash for the Town, appeared before the Board. Mr. Call asked if the trash situation for the school has been worked out. Whitney Littlefield said she is going to the school board meeting, which is being held on Monday, March 10, 2015, and let them know that C&C Sanitation is supposed to pick up the schools' trash and that the school cannot use a different company. According to the contract the Town has with C&C Sanitation, C&C Sanitation is the only company allowed to pick up trash within the city limits.

8. Discussion and possible action concerning:

(a) Sponsoring an Easter egg hunt.

The Board members discussed the date, time, and place for the Easter egg hunt. Fire Chief Adam Springsted said the Fire Department would like to have the Easter egg hunt on the Saturday before Easter, April 19<sup>th</sup>. The Board members discussed having the hunt at either the soccer field or the red barn, if the soccer field is not available on the 19<sup>th</sup>. Whitney Littlefield suggested instead of purchasing prefilled eggs to purchase empty plastic eggs and have volunteers fill the eggs. She said the prefilled eggs only contained three jellybeans or a sticker.

Motion was made by Whitney Littlefield for the Town to sponsor an Easter egg hunt, to be held on April 19, 2025 at 11:15 a.m. at either the soccer field or red barn. The motion was seconded by Bradah Littlefield. Whitney Littlefield amended her motion to add that the Town will purchase the eggs and candy for the hunt. Bradah Littlefield seconded the amended motion. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(b) Approval of adding a new fire department member.

Fire Chief Adam Springsted presented the Board members with an application from Lucas Beaty. The Board members went over the application. Adam said Lucas is an EMT and could be a first responder.

Motion was made by Whitney Littlefield to approve Lucas Beaty as a new fire department member. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(c) Approval of selling grave spaces in Section I of Greenwood Cemetery to Melissa VanTuyl.

Motion was made by Bradah Littlefield to take no action on this item. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

(d) Renewal of Teddy Abbott's contract as Town attorney.

Mayor Bradah Littlefield said the current contract has expired. Teddy Abbott said he would like to continue as the Town's attorney. Motion was made by Whitney Littlefield to renew Teddy Abbott's contract as Town attorney, with a \$150.00 per month pay raise. The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

Motion was made by Bradah Littlefield to recess the Town meeting and go into the Porter Public Works Authority meeting. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

The meeting was recessed at 6:21 p.m.

Motion was made by Whitney Littlefield to go back into regular session at 6:42 p.m. The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

8 (e) Discussion and necessary action concerning a resolution approving action taken by the Porter Public Works Authority authorizing the issuance, sale and delivery of a promissory note of the Authority to the Oklahoma Water Resources Board; ratifying and confirming a lease agreement pertaining to the Town's water, sanitary sewer, and sanitation systems leased to the Porter Public Works Authority; and containing other provisions thereto.

Motion was made by Whitney Littlefield to approve the above listed resolution. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried. This will be Resolution #2025-1.

(f) Raises for employees.

Motion was made by Clifford Marshall, Jr. to give the employees a 4% pay increase. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

9. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 32 calls in February, which included 28 medical calls, 2 motor vehicle accidents, and 2 vehicle fires. He said the fire department used 1,200 gallons of water in February.

(b) Department heads.

No reports.

(c) Mayor.

No report.

10. New business.

Melissa and Joe VanTuyl appeared before the Board. Melissa said she had arrived late to the meeting and was not present during appearances from the audience. The VanTuyls said many years ago, a relative had supposedly purchased some graves spaces in Section I, at Greenwood Cemetery, but they have no proof of this purchase; therefore, the VanTuyls said they are willing to purchase these graves spaces. Town Clerk Shirley Herring said several years ago the Town board passed a resolution not to sell any more spaces in the old part of the cemetery. She said the old part of the cemetery includes Section I. Town Attorney Teddy Abbott said if the Board decides to sell these spaces to the VanTuyls, this resolution will need to be amended. Mayor Bradah Littlefield told the VanTuyls that the Board members will look into this matter.

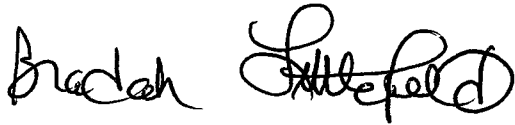
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In other new business. Town attorney Teddy Abbot said in some of the paperwork he has to sign for the promissory note to the Oklahoma Water Resources Board, it asks if there are any lawsuits against the Town. The Board members said they don't know of any lawsuits against the Town.

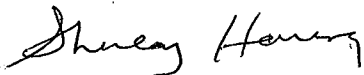
11. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

Meeting adjourned at 6:35 p.m.

A handwritten signature in black ink, appearing to read "Bradah Littlefield". The signature is fluid and cursive, with the last name "Littlefield" being more prominent.

BRADAH LITTLEFIELD, MAYOR

A handwritten signature in black ink, appearing to read "Shirley Herring". The signature is cursive and somewhat stylized.

SHIRLEY HERRING, TOWN CLERK