

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, NOVEMBER 6, 2025

1. Call to order.

The meeting was called to order by Mayor Steve Dickey at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Steve Dickey, Norma Meyer, and Kevin Walker. Lucas Beaty was absent. A quorum was present.

Others present were: Kendra Moore, Kimberly Mullen, Paul Wood, Dahlita Tracy, Jackie Todd, Shana Breazeale, Toni Montessi, Adam Springsted, Ryan Moore, and Shirley Herring.

3. Prayer.

Mayor Steve Dickey said a prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meeting.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Norma Meyer to approve the consent agenda (items a, b, and c). The motion was seconded by Kevin Walker. Voted yes: Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

Shana Breazeale appeared before the Board. Ms. Breazeale read some bible scriptures. She said she is an advocate for the people and pointed out that the way some state laws are being enforced directly contradicts what the law specifies. Ms. Breazeal said she is asking the Board to take action to investigate the non-conformance of Constitutional obligations.

Toni Montessi appeared before the Board. Ms. Montessi said she heard that the data center that is proposed to be built in Coweta, may affect Coweta's water. She asked the Board if Porter's water will be affected because Porter buys water from Coweta. Mayor Steve Dickey said he has not heard all the details concerning this data center. He said the Board may have to consider this matter at a special meeting that will be held later this month.

8. Appointing person to fill the vacancy on the Board of Trustees.

Motion was made by Norma Meyer to appoint Ryan Moore to fill the vacancy on the Board of Trustees. The motion was seconded by Kevin Walker. Voted yes: Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

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9. Administering oaths of office to new Board member.

The oath of office and the loyalty oath were taken by new Board member Ryan Moore. These oaths were administered to Ryan Moore by Town Clerk Shirley Herring. After taking the oaths of office, Ryan Moore took his place as a Board member.

10. Discussion and possible action concerning:

(a) Updating building code ordinance to current building codes.

Town Clerk Shirley Herring said the Town's building code ordinance states that the Building Officials and Code Administrators Internationals, Inc, (BOCA) code is adopted as the building code of the Town. She said BOCA no longer exists. She said the codes that are in use now have been adopted by the State of Oklahoma under the Oklahoma Uniformed Building Code (OUBCC).

Motion was made by Steve Dickey to update the building code ordinance to the current building codes. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

(b) Appointing Kevin Walker as the Code Enforcement Officer.

Motion was made by Steve Dickey to appoint Kevin Walker as the Code Enforcement Officer. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

(c) Sending Kevin Walker to Code Enforcement Officer classes and paying for any training needed.

Motion was made by Steve Dickey to send Kevin Walker to Code Enforcement Officer classes and pay for any training needed. The motion was seconded by Ryan Moore. Voted yes: Ryan Moore, Steve Dickey Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

(d) Town of Porter beautification project.

Norma Meyer said there was nothing to report for this project at this time. No action was taken on this item.

(e) Town Hall beautification project.

Norma Meyer said the committee would like to purchase one dedication bench at a cost of \$545.00, so people can see what the benches look like. Norma said the work on Town Hall is being completed. She said they are waiting for materials to complete the repairs on the pantry area, the entry to the front door, and the window awnings. Norma said the building has been power washed, the metal trim has been painted, and the cracks in the mortar have been repaired. Motion was made Steve Dickey to purchase one dedication bench at a cost of \$545.00. The motion was seconded by Kevin Walker. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

(f) Purchasing Christmas lights and decorations.

Norma Meyer said she is going to move the decorations from Tourist Park to Town Hall. She said they will decorate both pavilions and put lights on the building, except the back of the building. She said the Town needs to purchase pathway lights, three lighted wreaths, extension cords, and light magnets (to hold the lights in place). She said the cost for these decorations is \$1,241.00. Motion was made by Steve Dickey to purchase Christmas lights and decorations. The motion was seconded by Ryan Moore. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried

(g) Date and time for Christmas parade.

Motion was made by Norma Meyer to hold the Christmas parade on Friday, December 12, 2025, beginning at 7:00 p.m. The motion was seconded by Steve Dickey. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

(h) Approval of one-time service benefit for employees.

No action was taken on this item. This item will be put on the agenda of the special meeting, which will be held later this month.

(i) Purchasing stop signs.

Motion was made by Norma Meyer to purchase five stop signs. The motion was seconded by Steve Dickey. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

(j) Animals running loose in Town limits.

Mayor Steve Dickey said there have been complaints about dogs, cats, and chickens running loose in Town limits. Mayor Steve Dickey said the first step in taking care of this problem is to get word out that every dog owner needs to register his dogs with the Town. He said that notices need to be posted stating the owners must register their dog with the Town and furnish a picture of the dog to the Town. Mayor Steve Dickey said if a dog is caught running loose, the first time the owner will be issued a warning, and the second time the owner will be issued a fine. Norma Meyer said owners of cats should be required to abide by the same rules. Mayor Steve Dickey said chickens running loose will be handled by complaints.

Motion was made by Steve Dickey to post letters notifying owners of dogs and cats that they must have their animals registered and a pictures of their animals recorded at Town hall and to also notify the owners that if a dog or cat is caught running loose, the first time the owner will be issued a warning, and the second time the owner will be issued a fine. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

(k) Requiring RV parks to have a place for residents' dogs to go to the bathroom.

Kevin Walker said he has talked to the owners of the two RV parks and the owners said they will make a place inside the parks for the dogs to go to the bathroom.

Motion was made by Steve Dickey to draw up an ordinance to make it a requirement to have a place inside the parks for the dogs to go to the bathroom. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

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(l) Approval of 918 having a side-by-side toy run on December 13th at the Porter Fairgrounds.

Mayor Steve Dickey said since this group collects and donates toys to kids at Christmas, he feels the rental costs for the fairgrounds should be waived.

Motion was made by Steve Dickey to allow 918 to have a side-by-side toy run on December 13th at the Porter Fairgrounds and to waive the rental fees. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

11. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 47 calls in October, which included 25 medical calls, 16 motor vehicle accidents, 4 brush fires, 1 structure fire, and 1 vehicle fire. He said the fire department used 5,800 gallons of water in September. Adam said the fire department is going to purchase two battery powered fans at a cost of \$17,000.00. The fans will be used to remove smoke from burnt structures. He said a new storm siren has been installed on 8th Street. Adam said the Town has applied for grants to purchase two more storm sirens. He said one will be installed at the Porter Fairgrounds and one will be installed close to Clarksville.

(b) Mayor and Vice-Mayor

Mayor Steve Dickey said he is proud of how the beautification project is going. He said he is also proud of the city employees. Mayor Steve Dickey said they are planning to bring the old 1955 Chevrolet fire engine downtown and place it on a concrete pad for display. He said they are also going to display an old antique fire hydrant. He said he would like to build a Veterans' wall and a wall to recognize famous Porter people. He said in the future there will be a pavilion built and a parking lot installed at the cemetery. He said he is going to appoint a committee to work on annexing property into the Porter town limits.

12. New business.

There was no new business to be discussed.

13. Adjournment.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

Meeting adjourned at 7:19 p.m.

STEVE DICKEY, MAYOR

SHIRLEY HERRING, TOWN CLERK